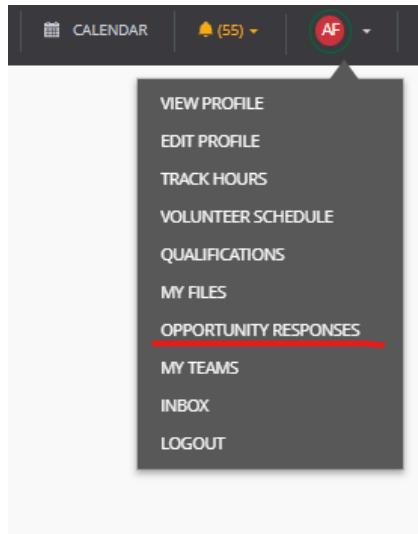


Unregistering from a Volunteer Shift

You can unregister from a volunteer opportunity as long as the opportunity is in the future.

Follow these steps to unregister from a volunteer shift:

1. Log in to your account on the [Dare to Care volunteer website](#).
2. From your profile menu, click **Opportunity Responses**.



3. You should now be on your **My Responses** page. Your **Volunteer Responses** table lists all your volunteer responses.
4. Find the opportunity you want to cancel, and then click **Unregister** from the **Options** dropdown.

A screenshot of the 'My Responses' page. The top navigation bar has tabs for 'VIEW PROFILE', 'EDIT PROFILE', 'TRACK HOURS', 'VOLUNTEER SCHEDULE', 'MY FILES', 'OPPORTUNITY RESPONSES' (which is underlined in green), 'MY TEAMS', and 'QUALIFICATIONS'. Below the navigation is an 'INBOX' section. The main content is a table titled 'Volunteer Responses' with columns for 'OPPORTUNITY NAME', 'PROGRAM NAME', 'RESPONSE DATE', 'SHIFT START', and 'OPTIONS'. A row in the table represents an opportunity to 'Help distribute food at our Weekend Drive-Up Mobile Pantry (Main Distribution Center)'. The 'OPTIONS' column for this row has a dropdown menu open, showing 'Select an action', 'Edit', 'Add Hours', 'Check-In/Out', and 'Unregister'. The 'Unregister' option is highlighted with a dark grey background.

5. A pop up will appear asking you to confirm this action. Click **Yes** to confirm that you want to unregister.

Note: If you have already submitted volunteer hours for the opportunity or shift from which you're unregistering, those hours will no longer appear in your [hours record](#) or on your [volunteer resume](#).